



ACCEPTABLE USE POLICY (PARENTS)

**This policy applies to all schools in
The Lionheart Educational Trust**

Approved by Trust Board:

October 2025 – October 2026



Parents Acceptable Use Agreement

1.0 Purpose

1.1 The purpose of the acceptable use policy is to ensure the safety of everyone using IT systems within The Lionheart Educational Trust.

2.0 Policy

2.1 This policy applies to all parents and carers that have responsibility for a student attending a school within the Lionheart Educational Trust (“the Trust”).

2.2 This acceptable use policy covers the use of all versions of Beehive used by parents including

3.0 Roles and Responsibilities

3.1 I will only use Beehive for purposes deemed ‘reasonable’ by the Head and Governing Body.

3.2 I will not reveal my password(s) to anyone and will follow ‘good practice’ advice in the creation and use of my password. If my password is compromised, I will ensure I change it. I will not use anyone else’s password if they reveal it to me and will advise them to change it.

3.3 I will not allow unauthorised individuals to access by Beehive account or any other system I have access to.

3.4 I will ensure that the systems I access are not left unattended at any time.

3.5 I will not access or attempt to access accounts or systems which I have not been authorised to view. I will not read, amend, delete or otherwise interfere with data that I have not been authorised to access.

3.6 I will report any accidental access to the Beehive Support Team.

4.0 Review

4.1 This policy will be reviewed periodically as it is deemed appropriate, to take account of changes in the law and guidance issued by the Information Commissioner. These reviews will be no less frequently than every two years. The policy review will be undertaken by the Head of IT for the Trust and ratified by the Trust Board.

Declaration

I agree to abide by all the points above.

I understand that it is my responsibility to ensure that I keep my access credentials safe.

I understand that failure to comply with this agreement could lead to my account being suspended.

Signed: _____ Date: _____

Print Name: _____